



RTO #31254

CLET TRAINING

Where experience is acknowledged!

BSB60120

Advanced Diploma of Business



NATIONALLY RECOGNISED
TRAINING



BSB60120 - Advanced Diploma of Business



This qualification is available via Recognition of Prior Learning (RPL) for experienced leaders, managers and business executives.

Are you a leader in your field? Do you understand how your organisation manages its operations? Have you led the development of your team?

If so, then you may be eligible for the BSB60120 Advanced Diploma of Business via full RPL.

The CLET BSB60120 Advanced Diploma of Business is offered via recognition of prior learning (RPL) to people who have extensive experience in leadership and management with organisations that are based in a business model. This includes the public and private sectors.

To be eligible for full RPL for the BSB60120 Advanced Diploma of Business you need to be able to demonstrate your years of experience in a leadership and management role. So, are you a Sergeant or above in the military, a Sergeant or above in the police, or a Station Officer or above in the Fire Service? Are you a Nurse Unit Manager, a Station Officer with Ambulance, or a Superintendent with the mines? Are you an experienced business owner or franchisee? Are you in Local, State or Federal Government with executive duties?

If you have held any of these roles, or any of the many more that are relevant to the business field, we recommend you apply to be assessed for the CLET BSB60120 Advanced Diploma of Business via RPL.

Having the BSB60120 Advanced Diploma of Business will benefit you greatly in the business sector and represent you in the public sector as capable of leading and managing the organisational development. You can benefit from having a well-rounded leadership and management qualification on your resume, to show future employers that you are a benefit to their organisation.

Qualification Details



Advanced Diploma of Business

Qualification Code:	BSB60120
Application Completion Time:	28 days
Gap Training:	No
Qualification Awarded:	Advanced Diploma
Delivery Mode:	RPL
Units Recognised:	10
Nationally Recognised Training:	Yes



RPL Review and assessment can take a minimum of 28 days to complete



Units Assessed

The following units of competency are the core units plus possible electives for the BSB60120 - Advanced Diploma of Business. During the assessment process the RPL team will select the most appropriate electives to reflect your employment experience.

Units Assessed: BSB60120 - Advanced Diploma of Business



Code	Unit name
BSBCRT611	Apply critical thinking for complex problem solving
BSBFIN601	Manage organisational finances
BSBOPS601	Develop and implement business plans
BSBSUS601	Lead corporate social responsibility
BSBTEC601	Review organisational digital strategy
Possible Electives	
BSBCRT511	Develop critical thinking in others
BSBINS601	Manage knowledge and information
BSBOPS504	Manage business risk
BSBOPS505	Manage organisational customer service
BSBSTR601	Manage innovation and continuous improvement
BSBSTR602	Develop organisational strategies
BSBTWK601	Develop and maintain strategic business networks
BSBWHS521	Ensure a safe workplace for a work area



What about Recognition of Prior Learning (RPL)?

Recognition of prior learning is available on this qualification.

After reading the information provided on this qualification page, if you then decide to apply to have your knowledge and skills recognised towards this and/or other qualifications, you may click on the RPL Assessment button and complete the application form to commence the process.

Click on the following headings to learn more about the CLET recognition of prior learning (RPL) process.

Who is eligible to apply for RPL?

CLET specialises in providing recognition of prior learning (RPL) to people who are current or former police, military, emergency services, nursing and all other government at all levels. WHY? Because that is where our workplace knowledge, experience and education is focused and current.

RPL assessment is obligation free

The RPL assessment process is 'free of charge' and 'obligation free'. You only pay the RPL fee if you wish to be awarded with your qualification/s and receive the certificate/s after the assessment process is complete and you are advised of the result. We do this in recognition of the impeccable work you have done for our community.

When RPL form is submitted

After you complete the RPL Assessment form, evidence to support your knowledge and skills is required. When this is received, CLET staff will commence the initial review of your experience against the criteria of one or more qualifications. On the application form you may elect the qualification/s you wish to be assessed against or ask for a general assessment.

1. The more evidence you provide that is relevant against the qualification/s criteria you wish to be assessed against, the easier it is for CLET staff to be confident you possess the knowledge and skills required.
2. If required, a competency conversation may be conducted over the phone



RPL step by step process

The following list provides you with a step by step explanation of the RPL process.

- click on the RPL Assessment button
- complete all requested fields and submit
- read the next page that appears
- upload your evidence on this SECURE page (Scanned copies in a .zip file) or email.
- receive email and SMS confirmation
- CLET staff process. Evidence secured, returned or destroyed immediately after the assessment is conducted)
- receive result of initial review via email within 14 days or longer depending on amount of applications being processed
- you advise which qualification/s you would like to be formally assessment against
- formal assessment is conducted within a further 14 days and you are advised of outcome
- if successful, request certificate/s, payment is now due
- receive your qualification/s via registered post



Evidence required

What evidence can be provided to support your application?

- current Resume or CV
- police officers - service history (important)
- relevant job descriptions
- letters of reference or commendation
- in service courses
- qualification transcripts
- PMKeys Service record
- course reports
- performance appraisal reports
- references
- personal self-assessment letter explaining your experience
- other information
- phone conversations to confirm knowledge and skills may be conducted

CLET assessor experience

CLET assessors have a combined experience of over 100 years working in and with police, military, corrections, education, government at all levels, emergency services and the health sector. We have a combined collection of:



University Degrees in:

- law
- criminology
- education
- psychology
- business
- arts with philosophy and psychology

Master Degrees in:

- criminology
- business administration (MBA)
- policing, security and terrorism
- emergency management
- public health

Vocational Qualifications in:

- training and assessment
- government
- policing
- justice
- investigations and mercantile agents
- driver training
- security and risk management
- integrated risk management
- business, HR, leadership and management
- security operations
- corrections
- counselling
- work health and safety, first aid

RPL FEES - \$2100 (Full RPL Fee)

Initial RPL Review: NO FEE (Free of charge)- This is conducted when RPL Application and evidence received.

PROCEED TO AWARD: \$2100 - This fee is only due after initial review is completed, candidate then requests a full RPL assessment is conducted and decides to proceed to be awarded with the qualification. If candidate does not proceed to award, no fee is payable.

STATEMENT OF ATTAINMENT - FEE adjusted accordingly. This occurs when initial review is conducted, candidate then requests a full RPL assessment and is awarded PARTIAL RPL for selected units.

Looking for a job?

Possible job titles relevant to this qualification include:

Job roles and titles vary across different industry sectors. Possible job titles relevant to



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this qualification include:

- Executive Roles
- Business Managers
- Marketing Managers
- Local, State and Federal Government Positions
- Advancement within Australian Defence Forces
- Advancement within Australian Police Forces or Services
- Advancement within Australian Emergency Services

Contact Us

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